

From: [Supervisor Delgaudio](#)
To: [BOS; York, Scott](#)
Cc: [Delgaudio, Eugene](#); [Hemstreet, Tim](#)
Subject: Fwd: Proposed Item for September 18, 2013 Board Meeting
Date: Friday, September 13, 2013 11:21:29 AM
Attachments: [BOS Item - Content of Sterling District Newsletter.pdf](#)

Today Friday September 13 2013 1120 am

Chairman Scott York
Loudoun County Board of Supervisors

Dear Chairman York,

Thank you for explaining the schedule deadlines to me and hope you are safe during travel.

At our September 18, 2013 Board meeting I will request the attached item "Content of Sterling District Newsletter" be added to the agenda. For the purpose of public disclosure and FOIA requirements, please ask staff to post my proposed item (attached) on the County website.

Sincerely,

Eugene Delgaudio

Sterling District

Office phone 703 771-5819

#TBD

**BOARD OF SUPERVISORS
INFORMATION ITEM**

SUBJECT: Content of Sterling District Newsletter

ELECTION DISTRICT: Sterling

CONTACT: Eugene Delgaudio, Sterling District Supervisor

BACKGROUND: On July 17, 2013 the Board of Supervisors voted 6-3 (Supervisors Buona, Letourneau, Reid, Volpe, Williams and York—Yes; and Supervisors Clarke, Delgaudio and Higgins—No) that “*all Sterling District funds be moved into the Corporate Board budget and held for the purposes of serving the Sterling residents under the direction and approval of the Board of Supervisors until December 31, 2015. All expenses for the Sterling District must be approved by formal action of the Board...*”

At its September 4, 2013 Business meeting, the Board of Supervisors approved a motion by Supervisor Reid (Supervisors Delgaudio, Higgins, Letourneau, Reid, Volpe, and Williams—Yes; Supervisor Buona—No; and Supervisors Clarke and York—Abstained) to “*Supervisor Reid moved a substitute motion that the Board of Supervisors approve the funding of one four-page newsletter for the Sterling District office in Fiscal Year 2014, to be reviewed by Public Affairs and the Board of Supervisors in advance, with a maximum cost of \$6,000 including postage, printing, mailing and creative costs.*”

ISSUES: Supervisor Delgaudio has prepared the contents of a newsletter (Attachment 1) for review for information purposes and has provided revised quotes for producing the newsletter (Attachment 2). These quotes are summarized in the table below

Quote	Price
Design	\$ 625.00
Printing	\$1,323.73 (13,500 printed)
Postage	\$1,847.00 (8,997 mailed)
Total	\$3,795.73

The Office of Public Affairs reviewed the proposed content of the newsletter (Attachment 1) on September 12, 2013.

No action is necessary on this information item.

ATTACHMENTS:

1. Newsletter Content
2. Quotes for Design Services & Printing

ATTACHMENT 1

CONTENT OF SUPERVISOR EUGENE DELGAUDIO NEWSLETTER

Fire Prevention and Life Safety in Sterling

We have many 45-year-old houses in Sterling and most of the "new" townhouse developments are 15 years old. They are all in need of fire safety inspections.

To schedule a fire safety visit to your home that includes smoke alarms and electrical outlets call 703-737-8093 or write lifesafety@loudoun.gov to schedule a free home visit from the local Sterling Fire Volunteers or a county fire official.

The home inspection program for Sterling residents offers a complete free home safety inspection and covers general fire safety, as well as heating, electrical, kitchen, smoking and candle hazards and a list of recommendations.

The Fire Chief says "Call me or submit our on-line form to request a "free smoke alarm installation."

Important Upcoming Sterling Events

26th Annual Sterlingfest

Saturday, October 12th, 2013
In Sterling Park, Virginia

SterlingFest is a wonderful event: over 8,000 area residents enjoy beautiful weather and a wide variety of foods, crafts, business, health, technical, informational, and religious vendors and sponsors.

Children's activities and rides, the Sterling Playmakers and local musicians all provided enlightening entertainment each year during our SterlingFest Celebration. The event uses the Community Center and blocks off Commerce and Enterprise Streets in the "downtown" area. You can park in the shopping center and surrounding streets. For more information: <http://sterlingfoundation.org/SterlingFest.html>

Sterling Blvd. Fall Clean-up

Saturday morning, November 9th, 2013

Four times a year the Sterling Foundation cleans Sterling Blvd. Please come to BRIAR PATCH PARK (located on the corner of Sterling Blvd. and E. Frederick Dr.) on Saturday, November 9. Work from 9:00 am to 12 noon and then have pizza at Joe's afterwards. Rain date is following Saturday, November 16. Please bring gloves.

YOU ARE INVITED TO THE SHERIFF'S BRIEFING

The next Quarterly CRIME BRIEFING at the Sterling Sheriff's Station will occur on Thursday, October 24th at 7:00 pm. The meeting is open to the public and is extremely informative. Located on East Frederick next to the Rolling Ridge Elementary school right off Sterling Blvd. Supervisor Delgaudio will be there for questions.



Figure 1: News Conference with Sheriff Chapman

Columbus Day Parade Saturday Oct. 12

At 10 AM, Saturday, October 12, the 31st annual joint Elks and Knights Columbus Day Parade marches from their starting place in the Park View High School parking lot along a two mile route south on Sterling Boulevard to the "new" Elks #2406 Lodge (formerly the Good Samaritan Council of the Knights of Columbus Barn) on Holly Avenue where the Knights and Elks have their reviewing stand. Hot dogs and soda will be provided for all participants. The Board of Supervisors honored both groups last year.



Figure 2: Knights of Columbus 10/06/2012

Teen Job Fair turned out 600 teens and 150 parents for 30 companies

"Supervisor Eugene Delgaudio's 5th annual Teen Job Fair" was this past March 16 on a Saturday from 1 p.m. to 3 p.m. at the Claude Moore Recreation Center just off Cascades Parkway. For the 5th year in a row it was a resounding success. Special thanks to 100 volunteers who worked on this over the years and the new staff members. Let's hope the 6th annual job fair in the Spring of 2014 will be great too.

SUMMARY OF ZONING ENFORCEMENT PROCESS IN STERLING

The county has responded to a request from Supervisor Delgaudio to develop a comprehensive online page with information relevant to Sterling citizens to preserve our quality of life. This is in addition to complaints reported by Supervisor Delgaudio but the majority must come from citizens.

This online page serves as a reference point to other County sites containing useful information, such as Sheriff's Dept., Health Dept. and Division of Waste Management.

County staff also developed a new complaint form for alleged violations of ordinances related to health, tall grass, trash and blighted and derelict structures, abandoned cars, cars on lawns, noise, etc.

Supervisor Delgaudio will take phone calls at home to discuss the enforcement process which has changed many times due to his legislative suggestions to the board and Richmond. Delgaudio also files complaints on a confidential basis if requested. His home phone is 703-421-4599 and the office phone is 703-771-5819. Contact by email is eugene.delgaudio@loudoun.gov

This is a general briefing on quality of life issues. Supervisor Delgaudio monitors the effectiveness of the site. The website page can be accessed directly at:
<http://www.loudoun.gov/index.aspx?nid=265>

To obtain the ONLINE ZONING COMPLAINT FORM or a copy to print out, go to:
<http://www2.loudoun.gov/Default.aspx?tabid=325> .

County Working on Master Plan For New Sterling Public Facilities

\$11 Million Estimated Budget

Hundreds of first responders work in an old building in downtown Sterling. The county has agreed to plan to improve that.

Sterling has gotten renovations in recent years for its old firehouse but it really needs a "master plan" that makes it up to par with other fire and rescue stations in Loudoun County.

The board has approved a budget plan for construction in 2015 and the public will be asked to vote on a general obligation bond in the Fall of 2014 due to budget constraints in the current year.

Details are being worked on regularly with the respective stakeholders. The main plan endorsed by the board includes preserving the old trees and building a new fire and rescue station, renovating the community center and opening a library at a nearby location.

Additional picture



Figure 3: Sterling Volunteer Fire Dept. 10/06/2012

ATTACHMENT 2**Donald E. Ferguson & Associates, LLC**

2020 Pennsylvania Avenue N.W., Suite 186

Washington, D.C. 20006

Phone: 202-670-5222

INVOICE

DATE: SEPTEMBER 10, 2013

TO:

Loudoun County, Va.

Sterling Supervisor Eugene Delgaudio

1 Harrison St., SE, Fifth Floor

Leesburg, VA 20177

703-771-5819

FOR:

Fall 2013 Newsletter

DESCRIPTION	HOURS	RATE	AMOUNT
Research, coordination, copywriting, layout, editing	20	\$31.25	\$625.00
TOTAL			\$625.00

Make all checks payable and mailed to:**Ferguson & Associates****101 Skyhill Road #203****Alexandria VA 22314**



22630 Dulles
Summit Ct
Suite 190
Sterling, VA 20166

Estimate

Date	Estimate No.
7/8/2013	2368

Customer Info
County of Loudoun Supervisor Eugene Delgaudio 1 Harrison St, SE 5th Floor, MSC #01 Leesburg, Va 20175

			Rep
			John
Qty	Description	Rate	Total
8,997	Set Up - One File	75.00	75.00
	Data Processing - Set Up, Create Layout, Import Records, Zip+4, Barcode, Presort, Print Cass Certificate, USPS Required Documentation, Barcoded Tags. Export to Inkjet.	0.01	89.97
8,997	Set Up Tabber	35.00	35.00
	Machine Apply 2 Tabs	0.017	152.95
8,997	Set Up Inkjet	25.00	25.00
	Inkjet Sort, Tray, Mail (Ltr)	0.015	134.96
1	BMEU Postal Drop/Processing	25.00	25.00
9,700	Printing - One 11x17 sheets 60# white paper Duplex Black Ink, - Folded in half twice, finish size 8.5x5.5	0.06982	677.22
	Printing 11,500 - \$731.91		
	Printing 12,500 - \$759.96		
	Printing 13,500 - \$785.85		

Job setup fee is based upon one hour of data processing; add \$15 each for multiple lists. Extra data processing is billed at \$95/hour. Please provide sufficient overage for all materials you are supplying. If stock is short and we have to re-start your job, we will charge an additional setup fee. If you provide materials that are not Merlin-compatible, FHI can not be held responsible for any additional postage required to mail the job; it may also affect your mail date. At your request we will provide a drop schedule to you upon our receipt of all materials. Leftover stock will be recycled unless you instruct us

Subtotal	\$1,215.10
Sales Tax (5.0%)	\$0.00
Total	\$1,215.10

Acceptance Signature _____

Phone #	Fax #	Web Site
(703) 707-8844	(703) 707-8199	www.fhinc.net